

The Y.W.C.A. Hioe Tjo Yoeng College  
Annual School Plan (2021 – 2022)  
Plan on the use of Capacity Enhancement Grant

**Objectives:**

The use of the Capacity Enhancement Grant (CEG) is to employ non-subvented teachers or to purchase services to strengthen learning and teaching, namely, to achieve:

- (1) effectiveness of efforts related to the school major concern on students' engagement in learning;
- (2) enrichment of the NSS curriculum; and
- (3) strategic measures to address learners' diversity.

Areas	Implementation	Benefits Anticipated	Schedule	Performance Indicators and Assessment	Estimated expenditure	Person-in-charge
Strengthening History Department to enhance subject development	To employ 1 Contract Teacher for History	<ol style="list-style-type: none"> <li>1. Enhance manpower for History Department to strengthen learning and teaching</li> <li>2. Enhance professional sharing among panel members</li> </ol>	Sep 1 onward, to be continued upon evaluation.	<ol style="list-style-type: none"> <li>1. Performance of teacher through lesson observation and assignment inspection</li> <li>2. Internal assessment of students' performance</li> <li>3. Departmental year-end evaluation</li> </ol>	Teacher salary: (yearly salary + MPF) = HK\$400,728.00	Ms Tsoi YY (History Panel Chairperson)
Strengthening the manpower of teaching assistant in supporting SEN students	To partially support the salary of Teacher Assistant	<ol style="list-style-type: none"> <li>3. More manpower to support SEN students</li> <li>4. More manpower to share out duties related to SEN student support, e.g. communication with parents, data analysis, etc.</li> </ol>	Sep 1 onward, to be continued upon evaluation.	<ol style="list-style-type: none"> <li>4. Team work effectiveness of SEN Unit</li> <li>5. Unit year-end evaluation</li> </ol>	Part of salary: HK\$51,079.08	Mr Chau Kong Chung (SENCO)

**Estimated Income:**

- (i) CEG: HK\$638,461.00 (CEG, ~1% increase from amount 2020-21)

**Estimated Expenditure:**

- (i) Salary of 1 Contract Teacher = HK\$400,728.00
- (ii) Partial salary of Teaching Assistant = HK\$51,079.08

Total: (i) + (ii) = HK\$451,807.08

Estimated Balance 2021-22 = HK\$186,653.92

(Note: This is to rectify the deficit brought forth from 2020-2021.)

  
 Chan Wing Kit